

AGENDA for JIC Executive Meeting**Wednesday 6th July 2016****20:00-21:00 UTC***(Please click line above to check UTC against your local time)***Teleconference**

Don Sweete, Chair | Fleur McBriar, Secretary

1. **Welcome, roll call, apologies** DSW
2. **Minutes from previous meetings** DSW
3. **[Previous minutes \(f2f in Amsterdam 20160501\)](#)**
4. **Agenda approval, requests for other/new business** DSW
5. **Review of action items from previous meetings** DSW

Action list: <https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List>Outstanding Actions:

- **20160501-01, JIC Standard Set Work – Patient Summary:** DSW to contact the WHO re clinical engagement for Standard Set work. *(see item 6 below)*
- **20160501-02, JIC Standard Set Work – Patient Summary:** JMI, DNE, SKA & EKE to prepare updated materials so that a focused call for clinicians can be issued. *(see item 6 below)*
- **20160501-03, Unique Device Identifier:** CHA to update the UDI document with a chapter and annex *(see item 7 below)*
- **20160501-04, Unique Device Identifier:** Final review by small group should include the HL7 representations. *(see item 7 below)*
- **20160501-05, Unique Device Identifier:** JIC Member Review (ALL) *(see item 7 below)*
- **20160501-06, FHIR:** A FHIR discussion to be added to the agenda in November by FMC, including what HL7 want from the JIC and SDOs.
- **20160501-07, e-Standards Development Lifecycle Discussion:** Comment and or approval to be sought from each SDO (ALL) *(see item 8 below)*

Other outstanding actions listed as agenda items below...

6. **JIC Standards Set Work – Patient Summary** JIC Sub-group
7. **Unique Device Identifier (UDI) update** CHA

8. e-Standards Development Lifecycle Discussion RST

Notes: RST circulated a revised endorsement statement to JIC executives on 3rd May 2016, asking for each SDO to follow its internal process to endorse the deliverable in the context of the JIC and accept (or reject) the revised wording in attached document. Alternatively, if organizations were also willing to provide an individual letter of endorsement for this deliverable, this was also welcomed.

9. New business DSW

10. Next meeting and wrap

Next meeting: Teleconference on Wednesday 28th September 2016 (20:00-21:00 UTC)

Adjournment