

**AGENDA for JIC Executive Meeting****Wednesday 8<sup>th</sup> February 2017****20:00-21:00 UTC***(Please click line above to check UTC against your local time)***Teleconference**

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**Don Sweete, Chair | Fleur McBriar, Secretary**

1. Welcome, roll call, apologies..... DSW
2. Previous minutes ([20161207](#))..... DSW
3. Agenda approval, requests for other/new business ..... DSW
4. Review of action items from previous meetings ..... DSW

Action list: <https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List>***Current outstanding actions***

- UDI update (CHA)
- JIC website update – include new work - Please send information through to JMI who will collate.

***Other outstanding actions are listed as agenda items below...***

5. Appointment of JIC Chair Elect (to be in place in early 2017).....DSW
6. JIC Standards Set Work – Patient Summary – Update from face-to-face meeting.....JIC Sub-group
7. Decision on face-to-face meetings – April/May and November... .....JMI

**(i) Possible date and location for the April/May face-to-face are:**

- Around the ISO/TC215 Health Informatics Plenary in Hangzhou, China (17<sup>th</sup>-21<sup>st</sup> April 2017) - *with no attendance from SNOMED International (Chair and attendee), although a Chair-Elect should be in place by then, as they will be appointed in early 2017.*

**(ii) Possible dates and locations for the November face-to-face are:**

- **Around the ISO/TC215-CEN/TC215 joint meeting in Liverpool, UK – 06-10 Nov 2017**
  - Either in London in the SNOMED International office in Paddington on 5<sup>th</sup> Nov 2017
  - Or in Liverpool at British Standards Institution [BSI], date TBC. Room is available if needed.

- 8. ISO 21090 review –clarification on JIC next steps.....RDH
- 9. Drafting of FHIR message on behalf of the JIC? (Continued discussion).....DSW
- 10. Discussion on forming a better process for JIC signifying approval
  - *(Action from Dec 2016 meeting: “DSW to present options on February 2017 call and relevant risks, taking IPS as an example and 21090 discussions.”)*
- 11. Update on IPS (HL7) and CEN meeting and principles for working.....RST
  - *(Action from Oslo: “ISO and HL7 to do initial assessment and bring back to the JIC – timelines to be agreed on next JIC call.”)*
- 12. New business .....DSW
- 13. Next meeting and wrap

Next meeting:

Teleconference on 8<sup>th</sup> March 2017 from 20:00-21:00 UTC.

**Adjournment**