

**AGENDA for JIC Executive Meeting****Wednesday 8<sup>th</sup> March 2017****20:00-21:00 UTC***(Please click line above to check UTC against your local time)***Teleconference**

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**Don Sweete, Chair | Fleur McBriar, Secretary**

1. Welcome, roll call, apologies..... DSW
2. Previous minutes ([20170208](#))..... DSW
3. Agenda approval, requests for other/new business ..... DSW
4. Review of action items from previous meetings ..... DSW

Action list: <https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List>**Current outstanding actions:**

- **UDI update (CHA).** On 20170303 CHA stated: “HL7’s documents are not finalised at this point of time, but estimate is for them to be approved at their May 2017 meeting in Madrid. Once they are to maturity I shall then be able work on the JIC piece and incorporate their outcome to our document.”
- **e-Standards Development Lifecycle Discussion (RST).** At last count (in July 2016), endorsements had been received from GS1 and CEN, and IHTSDO’s was also pending. In September 2016 DSW was to follow up with RST to discern which SDOs (if any) had yet to supply statements.
- **ISO 21090 review – clarification on JIC next steps (MGL)** MGL to find out if Lisa Spellman had received any feedback from countries on this before she left?

**Other outstanding actions are listed as agenda items below...**

5. **Appointment of JIC Chair-Elect** .....RDH
  - *[Chair –Elect to be in place in early 2017, to begin as Chair in February 2018. Appointment of a new secretariat should also be discussed, to commence the position in August 2017]*
6. **Drafting of FHIR message on behalf of the JIC? (Continued discussion)**.....DSW
  - *[ACTION 20170208: All SDOs to consult with their own constituencies on what the talking points are about FHIR, in time for the next call (8th March)]*

- 7. Discussion on forming a better process for JIC signifying approval.....DSW
  - [Action from Dec 2016 meeting: “DSW to present options on February 2017 call and relevant risks, taking IPS as an example and 21090 discussions.”]
- 8. Update on progress with the IPS work in CEN and HL7.....RST
- 9. New business ..... DSW

**10. Next meeting and wrap**

Next meeting:

Teleconference on 5<sup>th</sup> April 2017 from 20:00-21:00 UTC.

**Adjournment**