

AGENDA for JIC Executive Meeting**Saturday 11 November 2017****Face-to-Face: 08:00-16:30 (local time)****Location: SNOMED International HQ, One Kingdom Street, London, W2 6BD**Remote dial-in details: *Not available*

Don Sweete, Chair | Penny Stewart, Secretary

1. **Welcome, roll call, apologies** DSW
2. **Minutes from previous meetings** [[20171004](#)] DSW
3. **Agenda approval, requests for other/new business** DSW
4. **Review of action items from previous meetings** DSW
Action list: <https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List>
5. **JIC Patient Summary Standards Set** JIC
 - Update following External review
 - Maintenance and update of PSSS
 - Steps to Publication of PSSS
 - Communications
6. **JIC Communications task group – progress report** MGL
7. **JIC and work with Governments** JIC
8. **ISO Reference Portfolio update and PSSS**..... JIC
 - SKMT – update from meeting and review of Terms of Reference
9. **Introduction to e-Standards Workshop (12:00)** RST
10. **LUNCH (12:30-13:30)**
11. **e-Standards Workshop** RST
12. **Strategic Discussions** JIC

13. JIC Signature Events – discussion and recommendations (15:50) JIC

14. Conclusions and next steps..... DSW

15. New business..... DSW

16. Next meeting and wrap

- Next meeting: Teleconference on 6 December 2017 (20:00-21:00 UTC).