



Joint Initiative Council

AGENDA for JIC Executive Meeting

Wednesday 10 January 2018

Teleconference: 20:00-21:00 (UTC)

Location: Teleconference

Don Sweete, Chair | Penny Stewart, Secretary

1. **Welcome, roll call, apologies** DSW
2. **Minutes from previous meetings** [[20171111](#)] DSW
3. **Agenda approval, requests for other/new business** DSW
4. **Review of action items from previous meetings** DSW
Action list: <https://confluence.ihtsdotools.org/display/JIC/JIC+Action++List>
5. **Communications and Strategy** MGL
 - *SKMT Press Release*
 - *SKMT JIC Agreement*
6. **Patient Summary Standards Set Update** JMI
 - *Publication*
 - *Communications*
 - *Feedback and maintenance*
7. **eStandards Workshop follow up**..... RST
8. **JIC Signature Events** DSW
9. **Future meeting dates** JIC
10. **New business** DSW
11. **Next meeting and wrap**
 - Next meeting: Teleconference on 14 March 2018 (20:00-21:00 UTC).

Adjournment