



AGENDA JIC Executive Meeting

Sunday, 21 April, 2013 at 08:30-12:00

Meeting room: Alameda 2 - Meliá Mexico Reforma Convention Center, Paseo de la Reforma 1, Tabacalera District 06030, Mexico City, Mexico

Note: There will be no dial-in teleconferencing or webex for this meeting

Invitees: All members of the JIC Executive and anyone accredited to contribute on behalf of an absent member. This meeting is open to anyone else who is associated with a JIC member and wishes to attend and observe (subject to space and logistical limitations).

Richard Dixon Hughes, Chair | Lisa Spellman, Secretary

Participants:

Confirmed: Dr Chris Chute, Christian Hay, Don Newsham, Elizabeth Keller, Jane Millar John Quinn, Mike Nusbaum, Richard Dixon Hughes, Stephen Kay, Shirin Golyardi
Secretariat: Lisa Spellman, Kim Osborne

Possible: Catherine Chronaki, Dr Vince McCauley

Definite apologies: Dr Becky Kush, Bron Kisler, Dr Chuck Jaffe, Henri Barthel, Jan-Eric Slot, Melvyn Reynolds, Dr Robert Stegwee, Ulrike Kreysa

1. **Welcome, sign –in and introductions [5 min]** Richard Dixon Hughes
2. **Review, update and approval of agenda [5 min]** Richard Dixon Hughes
 - i) Review Agenda; address proposed changes
 - ii) Approval of agenda
3. **Approval of minutes from last meeting [5 min]**
4. **Reference calendar of relevant major health informatics/eHealth/HIT/HIS events [5 min]**

Secretariat

a. Progress establishing processes for updating reference calendar and posting on JIC website

(refer to actions from March Exec meeting:

"Action: Events calendar to be maintained with latest copy to be generally available through the JIC public website.

Action: Secretariat to circulate drafts to JIC members on a regular basis for review and notification of any updates.")

- b. **Resolutions on update process (if any)** All
- c. **Additional updates for noting and inclusion** All
- 5. **Harmonization (including progress of joint projects)**
 - a. **Status of joint projects and current issues – feedback from recent project reviews [20 min]**
Don Newsham/Elizabeth Keller
 - b. **Resolution of ISO issues with publication and on-going maintenance of joint standards [10 min]**
JIC Secretariat, ISO/TC215
 - c. **Progress populating SKMT [5 min]** All
 - d. **Current standards work having harmonization impacts**
 - i) **ISO/DIS 13940 Health Informatics System of concepts to support continuity of care (ContSys) - presentation and discussion [15 min]**
 - ii) **Clinical Information Modelling Initiative(CIMI) – presentation and discussion [15 min]**
- 6. **Progressing strategic planning activity [40 min]**
 - a. **Introductory remarks** Richard Dixon Hughes
 - b. **Report on status of the strategic planning project and progress from Saturday working session**
 - c. **Review and comment on individual action items – preliminary views on outcomes, opportunities, threats, risks and prioritization**
 - d. **Process for completion of strategic planning, prioritization, implementation and periodic review of strategic plan.**
- 7. **Strategic Issue - Governance –progress of update/review of JIC Charter and Bylaws [30 min]**
Richard Dixon Hughes, Christian Hay, others
 - a. **Key objectives for revising Charter/Bylaws**
 - b. **Review of progress and issues arising**
 - c. **Process for finalization, adoption and implementation**
 - d. **Interim resolutions to guide the development and drafting process**
- 8. **Strategic Issue – Relevance & communication**
 - a. **Joint event for continued stakeholder engagement as GHITS Follow-up. Possible theme/topics/aims(s): [10 min]**
 - i) **feedback on standards implementation & assessment – EU, WHO, others**
 - ii) **support for national eHealth strategy development (& WHO/LMIC initiatives)**
 - iii) **emerging trends & stakeholder priorities for standards work (supporting the above)mechanisms for practical engagement and ongoing feedback**

Actions required to progress

- b. **Other stakeholder engagement and implementation activities – emerging areas of eHealth standards, potential for new members. [10 min]**

9. Strategic Issue – LMIC proposals and PHTF recommendations [15 min]

Elizabeth Keller, Don Newsham

10. Open discussion – opportunities for potential new joint projects, avoiding overlaps and duplication [10 min]

All

11. Forward meeting program - other venues and meetings for 2013 and 2014 [5 min]

a. Teleconferences

b. Suggestions for future face-to-face meetings – other venues?

12. Any other business [5 min]

13. Closure/Adjournment of meeting

Dates for upcoming teleconferences and meetings (JIC and xSDO)

May, Jun, Jul, Aug, Sep, Oct, Nov, Dec (to be established at this meeting)

Potential topics for future meetings

- ~~1. CEN – outcomes/proposals arising from ContSys + ISO 13606 + HISA harmonisation & transatlantic impacts~~
- ~~2. CIMI – outcomes/proposals arising from CIMI~~
- ~~3. All – progress in implementation & use of SKMT~~
4. HL7 – update on FHIR role and impact on harmonization of standards
5. After 20 years - what are the core eHealth standards that are actually implemented today?

Strategic actions from Vienna

Strategic Action	SDO(s) – who is responsible	Next steps / actions	By date
<ul style="list-style-type: none"> Managing status and addressing issues of current JIC work program 	ISO CAG3 lead – Richard, Lisa, Don	Recommend processes for addressing issues & managing status of JIC XSDO work	12 April 2013
		Maintain/update ISO TC215 XSDO project spreadsheet & give to CAG3	12 April 2013
		Agree processes for addressing issues & managing status of JIC XSDO work	30 Apr 2013
		Review & report on JIC XSDO projects and potential projects	Routinely
<ul style="list-style-type: none"> Communication; document lessons learned and criteria for success 	CDISC, HL7 – Bron Kisler and John Quinn	Identify lead, outline scope & steps involved	12 April 2013
<ul style="list-style-type: none"> Bring a project through entire process from end-to-end documenting steps 	CDISC – Bron Kisler	Identify lead, outline scope & steps involved	12 April 2013
<ul style="list-style-type: none"> Understand what our respective customers want and need; identify common ground between SDOs 	HL7 – John Quinn	Identify lead, outline scope & steps involved	12 April 2013
<ul style="list-style-type: none"> Explore harmonizing value sets 	IHTSDO – Jane Millar	Identify lead, outline scope & steps involved	12 April 2013
<ul style="list-style-type: none"> Use and implementation of SKMT 	ISO, GS1 – Don Newsham will work with Christian Hay	Identify lead, outline scope & steps involved	Complete
<ul style="list-style-type: none"> Standards for Low and Middle Income Countries 	All – Elizabeth Keller	Identify leads, outline scope & steps involved	Complete
<ul style="list-style-type: none"> Understand shared view of standards impacting Medical Devices 	IHTSDO – Jane Millar	Identify lead, outline scope & steps involved	12 April 2013
<ul style="list-style-type: none"> Resolution of distribution, publication and dissemination of joint standards e.g. IP, formatting 	All – Mike Glickman with John Quinn	Identify leads, outline scope & steps involved	Complete
<ul style="list-style-type: none"> Affirm adapted charter and by-laws across member SDOs 	All – Richard with input from Bron Kisler and Lisa Spellman	Initial draft – Bron Kisler. Identify steps involved. Review RDH/LS	12 April 2013
<ul style="list-style-type: none"> Assessment and impact with other key HIT initiatives outside JIC e.g. CIMI 	IHTSDO – Jane Millar	Identify lead, outline scope & steps involved	12 April 2013
<ul style="list-style-type: none"> Coordinate standards implementation and adoption across members SDOs to reduce variability 	IHE – Mike Nusbaum	Identify lead, outline scope & steps involved	Complete
<ul style="list-style-type: none"> Collaborate to address quality criteria for testing and certification 	IHE – Mike Nusbaum	Identify lead, outline scope & steps involved	Complete
<ul style="list-style-type: none"> Concurrent use of architectures and frameworks 	CEN – Steve Kay and John Quinn	Identify leads, outline scope & steps involved	Complete
<ul style="list-style-type: none"> Proactive analysis of SDO members' standards to identify 	All	Identify leads, outline scope & steps involved	Don Newsham provided input

gaps (and synergies), overlaps and counterproductive, choosing top 5-6 potential JIC activities			
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Meeting attendance:

Last First Name	Sent Regrets	Attended	Company Name
Barthel, Henri			GS1
Chronaki, Catherine			FORTH-Institute of Computer Science
Chute, Christopher			Mayo Clinic College of Medicine
Dixon Hughes, Richard			DH4 Pty Ltd / Standards Australia
Glickman, Michael			Computer Network Architects
Golyardi, Shirin			NEN
Hay, Christian			GS1
Jaffe, Charles			Health Level Seven, Inc
Kay, Stephen			THISC Ltd
Keller, Elizabeth			Ontario MD
Kisler, Bron			CDISC
Kreysa, Ulrike			GS1
Kush, Rebecca			CDISC
Millar, Jane			IHTSDO
Newsham, Don			COACH: Canada's Health Informatics Association
Nusbaum, Michael			M.H. Nusbaum & Associates Ltd.
Osborne, Kim			AHIMA
Prager, Martin			ASI-eHealth - KommR. Ing
Quinn, John			Ernst & Young/HL7
Slot, Jan-Eric			IHTSDO
Spellman, Lisa			AHIMA
Stegwee, Robert			Capgemini Consulting