Joint Initiative Council

JIC Executive Meeting
06 February 2019, 20:00-21:00 (UTC)
Minutes of Meeting

Location: Teleconference

Attendees:

Attendees		Apologies	
Name	**Organization**	**Name**	**Organization**
Mike Nusbaum (MNU)	IHE (JIC Chair)	Don Sweete (DSW)	SNOMED International
Christian Hay (CHA)	GS1	Elizabeth Keller (EKE)	ISO/TC215
Don Newsham (DNE)	ISO/TC215		
Ed Hammond (EHA)	HL7		
Gary Dickinson (GDI)	EHR Standards (Observer)		
Jane Millar (JMI)	SNOMED International		
Michael Glickman (MGL)	ISO/TC215		
Rhonda Facile (RFA)	CDISC		
Robert Stegwee (RST)	CEN/TC215		
Richard Dixon Hughes (RDH)	ISO/TC215		
Michael J. Kirwan (MJK)	PCH Alliance		
Wayne Kubick (WKU)	HL7		
Sagal Jibril (SJI)	Secretariat		

1.   Welcome, roll call, apologies

MNU welcomed members.

2.   Minutes of last meeting

The JIC approved the minutes of the previous meeting, held on 5 December 2018.

3.   Agenda approval, requests for other/new business

MNU explained that, there are few items (i.e. Signature Events) that have not been included in this agenda because of other priority areas. RST agreed to pick up the Signature Events discussion and provide an update in the next JIC meeting. The agenda was approved as presented.

4.   Review of action items from previous meetings

Action list:

https://confluence.ihtsdotools.org/display/shareit/21366170/QXE086a1e394e674e0d91cbae3b8623cd0ePRI/JIC%20Action%20List_2018-12-05.xlsx?version=1

5. JIC-HL7 discussion – update from small group and pathway to the future

RST provided an update on the small group discussion around JIC and HL7. Discussions ensued around the following questions:

- Why is there a JIC and what is the mission?

- What are our deliverables?

- Are we recognizing and reporting on joint JIC and non JIC work?

- Is HL7 visible through the JIC?

- How can JIC be more transparent and collaborative?

- Is JIC actively publicizing joint activities?

WKU stated that the JIC first started with only 3 organizations - ISO, HL7 and CEN, but has now evolved to be much larger (9 organizations). Therefore, is the JIC merely an information body, or can it remain a joint committee collaboratively working on priority areas?

WKU further went on to highlight the representation of JIC members. He asked whether JIC has the right parties at the table, and is everyone involved/interested as others? Would it be more effective to have only one representative per member instead of several? MNU agreed to take an action to look clearly and who is at the JIC table, and representing which organization.

Another key area that was discussed by JIC members is process and structure of JIC communication. Key discussions included:

- Should the agenda reflect what is important to JIC stakeholders instead of what is relevant to JIC members?

- There should be more clarity on what are JIC decisions and key points on priority areas.

- What are JIC's goals for the next year and what processes are needed to achieve these goals? What value will be added?

- Is JIC adding value locally and internationally (because there is a geographical global audience)?

- Information sharing should be more structured (instead of only participating in conference calls) i.e. producing periodic reports to highlight joint efforts. This would allow JIC members to share information with the wider audience.

Three outputs from discussions:

1.) Joint voice on global digital health standards – a single message on the benefits.

2.) How can JIC engage government and other stakeholders on key priority areas (are they driving interoperability?)

3.) Core repository of terminology that covers standards to help reduce ambiguity on a global scale.

MNU explained that, JIC can demonstrate value in collaboration by:

- Improving communication. JIC has been struggling to create a message but the message is unclear.

- Improve relationship between HL7 and ISO

- Streamline the JIC process, participation and set clear objectives

    - ED, RDH and JMI echoed that, constitutionally there should be 3 per SDOs, and the importance of having members who can commit to action and contribute the right skill set.

Action 1	MNU to make recommendations on streamlining JIC processes and participation (who should be at the table).

6. Proposal for JIC-wide SNOMED License Agreement

There is a SNOMED International Board meeting scheduled in February, and a subsequent meeting in April to seek approval from general members.

MNU's understanding is that, the set will be inclusive of all the negotiated items that each of the SDO members require including, the IPS.

JMI explained that the IPS with HL7 has been finalized and the agreement is ready to go for signing. Once signed, a press released will be delivered. The agreement will be managed in a way that will allow further developments to support HL7 Use Cases (and will also support the European Use Cases).

JMI further explained that, EU and HL7 are not dependent on the general assembly agreement in April. For this reason, JIC is going ahead with this to keep things moving.

Action 2	JMI to share the SNOMED video produced by Peter with JIC members.

7. F2F JIC Meeting, Gothenburg, Sweden

MNU to take a closer look at the JIC schedule and see if there is an opportunity to meet on Saturday or Sunday.

CHA to see if his incoming boss is available to join the meeting.

SJI to help coordinate logistics with MNU

Action 3	MNU and SJI to take closer look at the schedule. SJI to coordinate logistics for meeting room.
Action 4	CHA to confirm incoming boss attendance.

11. Next Meeting and Adjourn

- Next meeting (updated 21Feb19): face-to-face: Saturday 13 April 2019 (Room R14, Gothia Towers Hotel, Gothenburg); 15:30-17:00 (immediately following the TC215 Opening Plenary).

- The meeting adjourned at 21:05 (UTC)