

JIC Executive Meeting

Wednesday 5th April 2017

20:00-21:00 UTC

Record of Discussion

Location: Teleconference via GoToMeeting

1. Welcome, Apologies.

The Chair welcomed attendees and observers to the meeting. Apologies are noted above.

2. Minutes of last meeting (20170308)

Approved.

3. Agenda approval, requests for AOB

Agenda approved. No new business was raised.

4. Review of actions from previous meeting

Current outstanding actions:

20170308-03: Discussion on forming a better process for JIC signifying approval: ACTION: *“All JIC ‘designated voting representatives’ to please advise the Chair by email if they are able if they are able to provide endorsement on behalf of the organizations, or if they require approval from a governing body to do so.”*

Update on 20170405: Secretary to remind the JIC executives to do this (sent by email on 20170407)

Other outstanding actions were listed as agenda items below...

5. Appointment of JIC Chair-Elect

- *Move to confirm Michael Nusbaum from IHE as the JIC Chair-Elect, beginning with immediate effect and taking over as Chair in February 2018.*
- *Please note that the JIC Rules state that “Nominations for Chair are to be considered by the JIC and the selection and appointment of the chair is to be confirmed by an ordinary resolution.”*

An executive reported that the role of Chair-Elect was initially offered to GS1 as they were ‘next in line’ in terms of joining (as per the JIC’s Rules) but they politely declined and asked to be returned to during the next election. The call for nominations was then put to the rest of the JIC’s SDOs, and the next in line (IHE) nominated MNU for the role. The Executive stated that with an Ordinary Resolution you need over 50% of voting representatives to agree. On the call there were designated voting representatives from six of the eight SDOs on the JIC (see attendee list), with only GS1 and DICOM not being represented. None of

attending members objected, none abstained and all were in favor, so MNU was therefore elected as the incoming Chair-Elect of the JIC.

6. JIC Standards Set Work – Patient Summary –Progress update

The Chair of the PSSS sub-group gave a high level view of the current state of the PSSS work, stating that they were aiming for sign-off by JIC in October as planned using the framework set out in the face-to-face meeting in London in January 2017. They stated that once the framework is completed it will come to the JIC's SDOs for review, before it goes to a wider audience. If it is not done by May then it will be shortly afterwards.

7. Drafting of FHIR message on behalf of the JIC? (Continued discussion)

- *[20170308: "ACTION: The Chair said that the best way going forward was for HL7 to seek input internally about wording of FHIR "talking points" and this could then be discussed on the next call in April.]*

The Chair asked the HL7 rep on the call if this issue had been discussed in HL7. They replied that it had, and said they were drafting something which may possibly be ready for the f2f meeting in China.

8. Health Informatics Forum Update

It was reported that there would now definitely be a Health Informatics Forum run by the hosts in China on the Monday afternoon of the ISO/TC215 meeting so the JIC session would definitely need to stay on the Sunday, as previously scheduled.

9. Details for forthcoming face-to-face meeting in Hangzhou, China

- *Afternoon session preferred on Sunday 16th April 2017 – confirmed as 14:00-17:00 local time*

9.1. Agenda items?

Those on the call proposed the following items be added to the agenda in Hangzhou:

- FHIR message (led by EHA)
- PSSS Update (led by DNE, EKE, SKA – JMI to confirm which)
- An update on e-Standards Development (led by RST)
- Communications Plan for the JIC (led by MNU)

9.2. Current attendee list

Attendees for the meeting in China were confirmed.

10. Update on potential new member – PCHA

- *Notes on the structure and governance of the Personal Connected Health Alliance (PCHA):*

- *The PCHA is a “strategic business unit” (SBU) of HIMSS, governed by its own Board of Directors, but accountable to the HIMSS Board of Directors.*
- *The PCHA is run by an executive vice-president (as are all HIMSS SBU’s), reporting to the HIMSS CEO.*
- *The “Continua Health Alliance” is no longer operating, as all functions have been moved under the PCHA umbrella. However, the “Continua Standards” still exist, and are still known by the name “Continua”.*
- *PCHA should be considered as a qualified SDO, based upon the definitions set out in the JIC Charter.*

The Chair stated that at this stage there has not been a written application to join, but they had previously had a verbal discussion with their representative, Michael Kirwan (Technical Operations Director). An executive said that more information will be needed in order to properly consider their potential membership.

11. New business

11.1. Potential communications on ISO Data-types?

An executive said they thought they had recently seen an announcement about ISO data-types for mobile and asked if the JIC should publish a statement on this as one of the Council’s results? The Chair said they definitely wanted to work with the secretariat on publishing more of the JIC’s success stories on the website and this could be one of them.

Action 1	(ALL) Please send on ideas for JIC success stories to JMI for inclusion on the website.
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12. Next meetings

12.1. Face-to-face

Sunday 16th April 2017 from 14:00-17:00 local time

Huagang Meeting room
Zhejiang Hotel
No. 278, Santaishan Road,
Hangzhou, China

Agenda to be circulated asap.

12.2. Teleconference

Wednesday 7th June 2017 from 20:00-21:00 UTC.

Action 2	ACTION: The secretary to consult with the Chair if an additional call should be scheduled for May (there isn’t currently one as there were two meetings in April instead, due to the Hangzhou f2f being scheduled).
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13. Adjournment

The meeting was adjourned after the Chair thanked the attendees for their time.