

JIC Executive Meeting
Wednesday 10 January 2018
20:00-21:00 UTC
Record of Discussion

Location: Teleconference

1. Welcome & Apologies

The Chair welcomed the attendees. Apologies are as noted above.

2. Conflicts of Interest

There were no conflicts of interest.

3. Minutes of last meeting

The minutes of the meeting held on 11 November 2017 were approved.

4. Review of action items from previous meetings -

- **20160501-03 / 20160501-04** - Unique Device Identifier: Christian Hay (CHA) confirmed that these items are still ongoing and should remain on the actions list. Mike Nusbaum (MNU) asked for the topic to be reoriented and brought as a discussion item to the next meeting which was agreed.

Action 1 Penny Stewart (PST) to add Unique Device Identifiers to the next JIC agenda, to be presented by CHA

- The JIC were asked to please check the actions list and update any which are attributed to them.

5. Communications and Strategy

The item was not discussed and is to be added to the next JIC agenda.

Action 2 PST to add Communications Strategy to the next JIC agenda.
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6. Patient Summary Standards Set Update

6.1. Publication

The PSSS document and supporting documents are now complete. The supporting documentation includes the guidance document, categorization and a feedback form. A mechanism has been set up for the provision of feedback via the email address psssfeedback@snomed.org. The information regarding publication of the PSSS is on the [JIC website](#), under 'News' on the front page.

6.2. Communications

Kelly Kuru (KKU), SNOMED International's Executive Lead, Communications, was introduced and presented the PSSS communications update. KKU has been supporting JMI in formulating the communications and will continue to do so going forwards. This includes communications objectives and the content on the JIC

website for PSSS. The content will comprise a news release, an editorial by the JIC Chair, a fact sheet, presentation and social media messaging. The news release has not yet been sent out, but the first step will be to put it up on the JIC website. KCU informed the JIC that a media kit would be shared with them, so they can reach out to their own organizations.

KCU informed the JIC that the best approach is the leveraged network approach, where JIC leverage staff within their organizations as ambassadors for PSSS, both internally and externally. The press release on PSSS will be published on the JIC website and KCU hopes that JIC members would also publish it on theirs.

Action 3 KCU to send a PSSS media kit with all relevant documents to be shared with the JIC.

Action 4 JIC to use the PSSS media kit, once received, to communicate PSSS within their organizations.

At the SNOMED International conference in Vancouver, October 2018, there is a plan to have face to face sessions on PSSS. A core PowerPoint presentation will be created which can be adapted by each JIC member for their own use, as well as a factsheet for conferences.

MNU thanked JMI and KCU for the communications work and congratulated them on how it all looks. MNU also noted that he had already started to communicate on PSSS himself. MNU asked whether the Chair's editorial would be from the outgoing or incoming chair, Don Sweete(DSW) or himself? It was agreed that KCU would decide on the best approach. KCU noted there is also a letter to JIC stakeholders under DSW's signature which will be provided.

MNU asked whether there was a chance to add PSSS to the schedule for the HIMSS 2018 conference, however, this would not be possible as they request content a year in advance. It was suggested that HIMSS could be asked to do a press release and an interoperability showcase and agreed that this should be discussed with them.

Action 5 DSW, MNU and KCU to speak offline with regards to working with HIMSS on PSSS communications.

Members of the JIC suggested various other ways of communicating PSSS, such as any daily newspapers at conferences or an interview with the JIC Chair. DSW noted he would speak to Doug Fridsma from AMIA with regards communicating PSSS.

Action 6 DSW to speak to Doug Fridsma with regards AMIA doing some communications on PSSS.

KCU noted that any interviews would be a useful way of communicating PSSS and also raising awareness of JIC itself, making a fuller story. With regards social media messaging there will be hashtags and prepared messages for sites such as LinkedIn, Twitter and Facebook to help with the consistency of the message.

6.3. *Feedback and maintenance*

Jane Millar (JMI) noted that enquiries will be made about PSSS and so it will be reinforced over the year that feedback will be collected, and the document updated accordingly. Liaison with ISO will also be continued to stay in line with their work.

Don Newsham (DNE) noted that there are already a couple of Canadian groups interested and so he will be forwarding them the information and keeping track of their interest. DNE also acknowledged the time and resources KCU and JMI have put in to this and that the quality wouldn't be what it is today without them, DSW and the team. DSW agreed and also thanked the team.

MNU stated that this is a real testament to what SDOs can do when they come together and suggested that for the next agenda there is an item on where the JIC goes from here to continue on this innovative road.

Action 7 PST to add a 'next steps / next projects' item to the next JIC agenda.

7. eStandards Workshop follow up

The item was not discussed and is to be added to the next JIC agenda.

Action 8 PST to add eStandards Workshop follow up to the next JIC agenda.

MNU noted that some good points were made during the workshop and is interested in seeing where it goes next.

DNE noted that it would be interesting to see an update from Robert Stegwee (RST) on this.

Action 9 PST to request an update on any feedback regarding the eStandards Workshop in November and share the response with the JIC.

8. JIC Signature Events

DSW noted that this had been raised at the JIC meeting in November but there had been no conclusion.

Richard Dixon-Hughes (RDH) noted that he could give a brief update on what had been done previously, however, anything going forwards would be very different.

Todd Cooper (TCO) noted that with previous events the intent was to get thought-leaders to come together around a specific subject and give ideas that JIC could then bring in to standards sets. Technically things have moved forward a great deal and so this should be factored in when coming up with ideas.

MNU noted that the world is now much more global and that the JIC should continue to make an outreach to the global community and remind ourselves of the strong message shown by the JIC coming together to collaborate – this would attract a great response and is an opportunity to promote the JIC globally. MNU asked whether, as well as summarizing past activity, some ideas going forwards could be presented also. MNU also stated that we have a very receptive audience in the LMICs and should have a look at what we can do to support those countries, which are new and vitally important new audiences.

Action 10 RDH to put together slides summarizing past events and suggesting ideas for future events.

9. Future meeting dates

There was discussion among the JIC with regards to the face to face meeting date in Brazil – it was discussed at the November face to face meeting but not caught on tape. The best date for the face to face in April/May in Brazil needs to be decided as soon as possible to allow for visa's to be requested in good time.

Action 11 PST to poll the JIC regarding which date they can do for a JIC face to face in Brazil in April/May 2018.

10. New business

JMI raised an item which SNOMED International has sent out for consultation regarding description logic enhancements, and noted that it would be very useful to have feedback from the JIC members – the link to make this feedback is: <https://www.snomed.org/news-articles/consultation-for-snomed-ct-description-logic-enhancements>

MNU noted that Lisa Spellman had joined DICOM and asked KOD whether she would now join the JIC meetings. RDH noted that they can have up to three people attend the JIC meetings and so she would be more than welcome. Kevin O'Donnell KOD took note of this and said he would pass that along to Lisa.

Action 12 KOD to inform new colleague, Lisa Spellman, that she is welcome to join the JIC meetings and inform the JIC whether she plans to.

11. Next meeting and Wrap

- Next meeting: Teleconference on 14 March 2018 (20:00-21:00 UTC).

MNU thanked DSW for his work as Chair of the JIC and noted that this was DSW's last meeting in that capacity. Going forwards, MNU will take over as JIC Chair.

DSW thanked everyone for all their support during this time, and for all the hard work on PSSS in particular. He noted that, though standing down as Chair, he would still attend the meetings and support the council and the new Chair going forwards.

The meeting adjourned at 20:50 UTC